



**Oversight and Governance**

Chief Executive's Department

Plymouth City Council

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## Delegated Decisions

### Delegated Executive/Officer Decisions

Delegated Executive and Officer decisions are published every week and are available at the following link - <https://tinyurl.com/ms6umor>

Cabinet decisions subject to call-in are published at the following link - <http://tinyurl.com/yddrql6>

Notice of call-in for non-urgent decisions must be given to the Democratic Support Unit by 4.30 pm on Thursday 2 March 2023. Please note – urgent decisions and non-key Council Officer decisions cannot be called in. Copies of the decisions together with background reports are available for viewing as follows:

- on the Council's Intranet Site at <https://modgov/mgDelegatedDecisions.aspx>
- on the Council's website at <https://tinyurl.com/jhnax4e>

The Leader decision detailed below may be implemented on Friday 3 March 2023 if is not called-in.

## **Delegated Decisions**

### **1. Councillor Richard Bingley, Leader of the Council:**

1.1. Waste Wood Collection & Recycling **(Pages 1 - 28)**

### **2. Council Officer Decision - Anthony Payne, Strategic Director for Place:**

2.1. Plymouth and South Devon Community Forest - Winter Tree Programme 2022-23 Authorisation for Payments **(Pages 29 - 52)**

# EXECUTIVE DECISION

made by a Cabinet Member



## REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L24 22/23


Decision	
1	<b>Title of decision:</b> Waste Wood Collection & Recycling
2	<b>Decision maker:</b> Councillor Richard Bingley, Leader of Plymouth City Council
3	<b>Report author and contact details:</b> Phil Rudin (phil.rudin@plymouth.gov.uk)
4	<p><b>Decision to be taken:</b></p> <ul style="list-style-type: none"> <li>To approve the procurement of a contract to collect and recycle waste wood;</li> <li>To delegate the award of contract to the Service Director for Street Services, where they do not already have authority to do so.</li> </ul>
5	<p><b>Reasons for decision:</b></p> <p>With the previous contract having expired, there is currently no contract in place to undertake the collection and recycling of waste wood. Without a new contract, waste wood will have to be sent for incineration at an estimated additional cost of £350,000 per year.</p>
6	<p><b>Alternative options considered and rejected:</b></p> <ol style="list-style-type: none"> <li>Do nothing – this would result in waste wood being incinerated which would reduce recycling rates and increase costs.</li> <li>Shorter term contract – this option would limit market interest due to the lack of time to recover investment required to engage in competitive procurement process.</li> </ol>
7	<p><b>Financial implications and risks:</b></p> <p>Agreeing a new contract for the collection and recycling of waste wood requires an annual revenue spend of approximately £380,000 based on current prices and tonnages. This is equivalent to the current spend for recycling waste wood, and is not an additional cost.</p> <p>The risk of not securing a compliant contract would be that the waste wood be sent for incineration at an estimated additional cost of £350,000 per year.</p>

8	Is the decision a Key Decision? (please contact <a href="#">Democratic Support</a> for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			x	in the case of <b>capital</b> projects and contract awards, results in a new commitment to spend and/or save in excess of <b>£3million</b> in total
		x		in the case of <b>revenue</b> projects when the decision involves entering into new commitments and/or making new savings in excess of <b>£1million</b>
		x	is <b>significant</b> in terms of its effect on communities living or working in an area comprising <b>two or more</b> wards in the area of the local authority.	
	If yes, date of publication of the notice in the <a href="#">Forward Plan of Key Decisions</a>	16 December 2022		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	This decision will contribute to unlocking the city's potential to be a green, sustainable city that cares about the environment.		
10	Please specify any direct environmental implications of the decision (carbon impact)	The decision will allow waste wood to continue to be recycled. The alternative solution is for the wood to be incinerated which would increase the carbon impact and provide a less environmentally sustainable solution.		

### Urgent decisions

11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support ( <a href="mailto:democraticsupport@plymouth.gov.uk">democraticsupport@plymouth.gov.uk</a> ) for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			

Consultation				
I3a	Are any other Cabinet members' portfolios affected by the decision?	Yes	<input checked="" type="checkbox"/>	
		No	<input type="checkbox"/>	(If no go to section I4)
I3b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Wakeham (Cabinet member for Environment and Street Scene)		
I3c	Date Cabinet member consulted	16 December 2022		
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	<input type="checkbox"/>	If yes, please discuss with the Monitoring Officer
		No	<input checked="" type="checkbox"/>	
I5	Which Corporate Management Team member has been consulted?	Name	Anthony Payne	
		Job title	Strategic Director for Place	
		Date consulted	25/11/22	
Sign-off				
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS9I 22/23	
		Finance (mandatory)	DJN.22.23.350	
		Legal (mandatory)	MS/39511	
		Human Resources (if applicable)	N/A	
		Corporate property (if applicable)	N/A	
		Procurement (if applicable)	SB/PS/669/ED/0223	
Appendices				
I7	Ref.	Title of appendix		
	A	Briefing report for publication		
	B	Equalities Impact Assessment		
	C	Business Case		
Confidential/exempt information				
I8a	Do you need to include any	Yes	<input checked="" type="checkbox"/>	If yes, prepare a second, confidential ('Part

	<b>confidential/exempt information?</b>			II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in <b>18b</b> below.  (Keep as much information as possible in the briefing report that will be in the public domain)					
		<b>No</b>							
			<b>Exemption Paragraph Number</b>						
			<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>18b</b>	<b>Confidential/exempt briefing report title:</b> Business Case			x					
<b>Background Papers</b>									
<b>19</b>	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.								
<b>Title of background paper(s)</b>			<b>Exemption Paragraph Number</b>						
			<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>Cabinet Member Signature</b>									
<b>20</b>	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.								
<b>Signature</b>				<b>Date of decision</b>	16 February 2023				
<b>Print Name</b>	Councillor Richard Bingley, Leader of Plymouth City Council								

# APPENDIX A - BRIEFING REPORT

## WASTE WOOD COLLECTION AND RECYCLING



### 1. EXECUTIVE SUMMARY

Waste wood is collected separately from a number of sources and delivered to Chelson Meadow refuse transfer station. Here the wood is bulked and transported to a third party processing site for recycling.

The previous contract for processing waste wood has expired and there is currently no formal agreement in place to recycle this material.

The proposal is to secure a contract to collect and recycle waste wood arising from PCC's activities for a period of 5 years by way of a competitive tender process

The value of the contract is estimated at £381,000 per year for 5 years based on current costs to deliver this service. This cost is funded from the revenue budget.

The alternative option is to dispose of this material with the general waste at a much higher cost estimated at an additional £346,000 per year.

It is recommended that approval be given to undertake the procurement of a new contract for the collection and recycling of waste wood and the award of the contract is delegated to Philip Robinson, Service Director for Street Services

### 2. BACKGROUND

The last contract to collect and recycle this wood expired in 2018 and the continued service has been secured by way of contract exemption.

PCC needs to procure a new contract to deliver this service to ensure it is compliant with the Council's Contract Standing Orders and Procurement Law.

### 3. DETAILS

Waste wood is collected separately at PCC's two HWRC sites, Chelson Meadow and Weston Mill. Members of the public are able to visit these sites and place their waste wood into designated containers.

Waste wood is also sourced from the bulky waste collection service provided by PCC to local residents and from commercial waste sources delivered to the Chelson Meadow Refuse Transfer Station (RTS).

The total quantity of waste wood collected separately is approximately 7,700 tonnes per year. This material can be diverted from disposal options to more sustainable options, namely recycling and biomass. These options are also cheaper than disposal and can provide PCC with significant budgetary savings over the option of disposal. (approx. £45/t which equates to £346,000 saving per year).

The proposal is to tender a contract for the collection and recycling of waste wood from the bulking point at Chelson Meadow to a third party reprocessing site.

The last contract expired in 2018 and the continued service has been by way of contract exemption. This process will ensure that the services can be compliantly procured in accordance with the Council's Contract Standing Orders and achieve best value for money.

Following research of the current market place for this requirement, and understanding the approach from other Local Authorities the recommended procurement route for this opportunity is to adopt the use of the Open Procedure.

If there is a change in circumstances and the recommended procurement route cannot be undertaken or no longer represents best value for the Council any subsequent procurement route undertaken will be in accordance with the Council's Contract Standing Orders and Procurement Law.

#### **4. IMPACT OF PROCUREMENT**

**Costs:** There is no additional cost anticipated as a result of approving this business case.

**Level of service to residents:** PCC will be able to continue to offer a recycling option to the residents of Plymouth for their waste wood.

**Level of service to commercial customers:** PCC will be able to continue to offer a recycling option to the commercial waste operators who rely on Chelson Meadow transfer station to recycle their waste wood. It would allow them to continue to offer a recycling service to their customers.

#### **5. RISKS**

##### **Insufficient budget to fund the service**

The Revenue budget is currently based on historical tonnages and charges which are unlikely to rise significantly as a result of securing a long term contract to provide this service. Any additional cost related to commercial wood recycling can be recovered by increasing charges.

##### **No bids received for the service**

It is very unlikely that no bids are received to provide this service. There has been ongoing interest from the market since the current contract expired in 2018. The market will be engaged at an early stage to ensure they participate in this process.

##### **Increased costs for collection and recycling above current spot price**

It is expected that the prices obtained through a competitive procurement process will be cheaper than the current spot price.

##### **Mobilisation of service in the event of a new provider**

Tenderer's plans for mobilisation of the contract will be requested and assessed during the tender process to ensure an effective transition of service provider.



## Page 7

The following relates to exempt or confidential matters (Para(s) 3 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

Document is Restricted

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## APPENDIX B - EQUALITY IMPACT ASSESSMENT – WASTE WOOD COLLECTION AND RECYCLING

### SECTION ONE: INFORMATION ABOUT THE PROPOSAL

<b>Author(s):</b> This is the person completing the EIA template.	Phil Rudin	<b>Department and service:</b>	Street Services	<b>Date of assessment:</b>	22/11/22
<b>Lead Officer:</b> Please note that a Head of Service, Service Director, or Strategic Director must approve the EIA.	Phil Rudin, Head of Strategic Contracts and Disposal	<b>Signature:</b>	P Rudin	<b>Approval date:</b>	22/11/22
<b>Overview:</b>	<p><b>BACKGROUND</b></p> <p>The Equality Act 2010 harmonised and replaced pre-existing equality legislation and extended statutory protection across nine 'protected characteristics'. It recognised forms of discrimination that were previously beyond the scope of legislation and introduced the concept of the Public Sector Equality Duty (PSED). The protected characteristics include; <a href="#">age</a>, <a href="#">disability</a>, <a href="#">gender reassignment</a>, <a href="#">marriage and civil partnership</a>, <a href="#">pregnancy and maternity</a>, <a href="#">race</a>, <a href="#">religion or belief</a>, <a href="#">sex</a> and <a href="#">sexual orientation</a>.</p> <p>The PSED placed specific responsibilities on public sector organisations to consider equality in their decision making. It consists of a general equality duty, supported by specific duties, which are imposed by secondary legislation. In summary, those subject to the equality duty must, in the exercise of their functions, have due regard to the need to:</p> <p>Eliminate unlawful discrimination, harassment and victimisation and other prohibited conduct.</p> <p>Advance equality of opportunity between people who share a protected characteristic, and those who do not.</p> <p>Promote good relations between people who share a protected characteristic and those who do not</p> <p><b>CONTEXT</b></p> <p>The business case which is being presented sets out the rationale for procuring a contract to collect and recycle waste wood originating from PCC's recycling centres and commercial waste transfer station. The successful procurement of a contract would allow PCC to continue to recycle this material, avoid expensive disposal costs and be in compliance with procurement rules.</p> <p><b>DECISION</b></p> <p>It is recommended that the Leader:</p> <p>Approves the procurement of a contract to collect and recycle waste wood;</p>				

	Delegates the award of contract to the Service Director for Street Services, where they do not already have authority to do so.
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## SECTION TWO: EQUALITY IMPACT ASSESSMENT SCREENING TOOL

<b>Potential external impacts:</b> Does the proposal have the potential to negatively impact service users, communities or residents with protected characteristics?	<b>Yes</b>		<b>No</b>	x
<b>Potential internal impacts:</b> Does the proposal have the potential to negatively impact Plymouth City Council employees?	<b>Yes</b>		<b>No</b>	x
Is a full Equality Impact Assessment required?	<b>Yes</b>	x	<b>No</b>	
If you do not agree that a full equality impact assessment is required, please set out your justification for why not.	Not applicable.			

## SECTION THREE: FULL EQUALITY IMPACT ASSESSMENT

Protected characteristics (Equality Act, 2010)	Evidence and information (e.g. data and consultation feedback)	Adverse impact	Mitigation activities	Timescale and responsible department
<b>Age</b>	We do not have a detailed age profile of our customers from our surveys but 2011 Census data the % of the population represented by age is as follows; 0-4 years – 6% 5-9 years – 5% 10 -14 years – 5% 15-19 yrs. – 7% 20 -24 yrs. – 10% 25 -29 yrs. - 7% 30 -34% - 6% 35 -39 – 6% 40 -44 yrs. – 7% 45 -49 yrs. – 7%	No adverse impacts are anticipated from this decision.	Not applicable.	Not applicable.

	<p>50 -54 - 6%</p> <p>55-59 yrs. – 5%</p> <p>60 -64 yrs. – 6%</p> <p>65 – 69 yrs. – 6%</p> <p>70- 74 yrs. – 4%</p> <p>75 -79 yrs. – 3%</p> <p>80-84 yrs. – 2%</p> <p>85+ -2%</p> <p>23% are 19 years or younger</p> <p>43% are 19 -49 years</p> <p>17% are 50 to 64 years</p> <p>17% are 65 years plus</p>			
<b>Disability</b>	<p>30,000 people in Plymouth will have some form of Mental Health issue. 0.8 % (2118) of those registered with a GP as listed on the Mental Health register.</p> <p>A total of 31,164 (28.5% of households) people declared themselves as having a long term disability in the 2011 Census. This is compared the national average of 27.7%.</p> <p>10% of Plymouths population have their day to day activities limited by a long term disability or long term health problem</p> <p>1224 adults currently registered with a GP in Plymouth have some form of learning disability</p>	<p>No adverse impacts are anticipated from this decision.</p>	<p>Not applicable.</p>	<p>Not applicable.</p>
<b>Gender reassignment</b>	<p>There are no official estimates for gender</p>	<p>No adverse impacts are</p>	<p>Not applicable.</p>	<p>Not applicable.</p>

	<p>reassignment at either a national or local level. However in a Home Office funded study (GIRES, Gender Identity Research and Education Society) estimated that between 3000,000 and 500,000 are experiencing some degree of gender variance nationally. If we apply this to Plymouth this equates to between 1,200 and 2000 adults.</p>	<p>anticipated from this decision.</p>		
<b>Marriage and civil partnership</b>	<p>There were 234,795 marriages in England and Wales in 2018.</p> <p>In 2020, there were 7,566 opposite-sex civil partnerships formed in England and Wales, of which 7,208 were registered in England and 358 were registered in Wales.</p> <p>There were 785 civil partnerships formed between same-sex couples in England and Wales in 2020, of which 745 were registered in England and 40 were registered in Wales.</p>	<p>No adverse impacts are anticipated from this decision.</p>	<p>Not applicable.</p>	<p>Not applicable.</p>
<b>Pregnancy and maternity</b>	<p>There were 640,370 live births in England and Wales in 2019, a decrease of 2.5 per cent since 2018. The mid-year 2019 population estimates show that there were 2,590 births in Plymouth.</p> <p>The total fertility rate (TFR) for England and Wales decreased from 1.70 children per woman in 2018 to 1.65 children per woman in 2019.</p>	<p>No adverse impacts are anticipated from this decision.</p>	<p>Not applicable.</p>	<p>Not applicable.</p>

<b>Race</b>	<p>92.9 of Plymouths population identify themselves as White British</p> <p>7.1% identify as Black and Minority Ethnic (BME)</p> <p>White (other) 2.7 %</p> <p>Chinese (0.5%)</p> <p>Other Asian (0.5%)</p> <p>Our recorded BME population rose from 3% in 2001 to 6.7% in the 2011 census.</p>	No adverse impacts are anticipated from this decision.	Not applicable.	Not applicable.
<b>Religion or belief</b>	<p>58.1% (148,917) people identify themselves as Christian. This has decreased from 73.6% reported in 2001</p> <p>32.9% of the population stated that they had no religion</p> <p>Those stating Hindi, Buddhist, Sikh, or Jewish religion totalled less than 1% combined</p>	No adverse impacts are anticipated from this decision.	Not applicable.	Not applicable.
<b>Sex</b>	<p>Overall 50.6% of the population of Plymouth are women and 49.4% are men. This reflects the national figure of 50.8% women and 49.2% men.</p>	No adverse impacts are anticipated from this decision.	Not applicable.	Not applicable.
<b>Sexual orientation</b>	<p>There is no definitive data on sexual orientation at a local or national level, however a recent estimate from 2015 ONS Annual Population Survey (APS) suggests that;</p> <p>1.7% of UK is LGB. This equates to just over 3,600 people in Plymouth</p> <p>There is no precise local data on sexual orientation in Plymouth (we are</p>	No adverse impacts are anticipated from this decision.	Not applicable.	Not applicable.

	awaiting 2021 Census data).			
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#### SECTION FOUR: HUMAN RIGHTS IMPLICATIONS

Human Rights	Implications	Mitigation Actions	Timescale and responsible department
	No adverse impacts on human rights are expected from this decision.	Not applicable.	Not applicable.

#### SECTION FIVE: OUR EQUALITY OBJECTIVES

Equality objectives	Implications	Mitigation Actions	Timescale and responsible department
<b>Celebrate diversity and ensure that Plymouth is a welcoming city.</b>	Plymouth City Council remains committed to celebrating the diversity of the city.	Not applicable.	Not applicable.
<b>Pay equality for women, and staff with disabilities in our workforce.</b>	Plymouth City Council is committed to equal opportunities and the fair treatment of its workforce. As an employer, we have a clear policy of paying employees equally for the same or equivalent work regardless of gender or disability. The Council operates a comprehensive job evaluation scheme to ensure that rates of pay are fair and are based wholly on the role being undertaken. Click here to enter text.	Not applicable.	Not applicable.
<b>Supporting our workforce through the implementation of Our People Strategy 2020 – 2024</b>	Our People Strategy 2020 – 2024 sets out our approach towards ensuring that the Council’s workforce can adapt and meet the ever changing needs of the Council and our residents.	Not applicable.	Not applicable.



<p><b>Supporting victims of hate crime so they feel confident to report incidents, and working with, and through our partner organisations to achieve positive outcomes.</b></p>	<p>The Council is committed to reducing and tackling hate crime and ensuring that victims are treated in a trauma informed manner to ensure that they get the outcome which is most appropriate for them. The Council works closely with the Safer Plymouth Partnership, the community safety partnership for the city. Hate crime data is monitored.</p>	<p>Not applicable.</p>	<p>Not applicable.</p>
<p><b>Plymouth is a city where people from different backgrounds get along well.</b></p>	<p>The Council is committed to promoting cohesion within the city.</p>	<p>Not applicable.</p>	<p>Not applicable.</p>

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# EXECUTIVE DECISION

made by a Council Officer



## REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL COUNCIL OFFICER

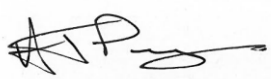
Executive Decision Reference Number – COD41 22/23

Decision	
1	<b>Title of decision:</b> Plymouth and South Devon Community Forest – Winter Tree Programme 2022-23 Authorisation for Payments
2	<b>Decision maker (Council Officer name and job title):</b> Anthony Payne, Strategic Director for Place
3	<b>Report author and contact details:</b> Peter Hawking-Sach peter.hawking-sach@plymouth.gov.uk
4a	<b>Decision to be taken:</b> Approve the award of the Winter Tree Programme contract to the following suppliers The Mother Tree, Serpells, and South West Composting in respect of the products as detailed in the contract award report at a total contract award cost of £5,269.90
4b	<b>Reference number of original executive decision or date of original committee meeting where delegation was made:</b> L45 21/22
5	<b>Reasons for decision:</b> As lead partner of the Plymouth and South Devon Community Forest, PCC's Community Forest Team and Project Board processes all Trees for Climate funding applications within the Plymouth and South Devon Community Forest project area.  The provision of DEFRA's Trees for Climate grant funding for landowners is the fundamental operation in delivering Plymouth and South Devon Community Forest's tree planting.  The planting provides a significant contribution to the 500 hectares of planting through to 2025, which will see the project secure up to £8.8m from the Trees for Climate fund.  The funding is reliant upon tree planting targets being met. Plymouth's planting is a significant proportion of the wider Community Forest target, and will contribute to goals set out in the JLP, Corporate Plan and Plymouth's Plan for Trees.
6	<b>Alternative options considered and rejected:</b> Do nothing, do not plant trees within Plymouth for Winter 22/23.  Deliver similar scale tree planting across Plymouth reliant on partners' and local organisations sponsoring trees. Rejected as we have secured Trees for Climate funding to facilitate the planting of trees in Plymouth.

7	<p><b>Financial implications and risks:</b></p> <p><u>Expenditure</u></p> <p>Contract award total - £5,269.90</p> <p><u>Income - Grant funding secured</u></p> <p>Trees for Climate fund (Capital) 2022/2023 - £934,192</p> <p>Trees for Climate fund (Revenue) 2022/2023 - £220,000</p> <p>The risk that the award presents is low as all funding is secured and provides for all capital items against all planting.</p>																
8	<table border="1"> <thead> <tr> <th data-bbox="225 591 758 689">Is the decision a Key Decision? (please contact <a href="#">Democratic Support</a> for further advice)</th> <th data-bbox="758 591 853 689">Yes</th> <th data-bbox="853 591 1007 689">No</th> <th data-bbox="1007 591 1495 689">Per the Constitution, a key decision is one which:</th> </tr> </thead> <tbody> <tr> <td data-bbox="225 689 758 853"></td> <td data-bbox="758 689 853 853"></td> <td data-bbox="853 689 1007 853">x</td> <td data-bbox="1007 689 1495 853">in the case of <b>capital</b> projects and contract awards, results in a new commitment to spend and/or save in excess of <b>£3million</b> in total</td> </tr> <tr> <td data-bbox="225 853 758 1039"></td> <td data-bbox="758 853 853 1039"></td> <td data-bbox="853 853 1007 1039">x</td> <td data-bbox="1007 853 1495 1039">in the case of <b>revenue</b> projects when the decision involves entering into new commitments and/or making new savings in excess of <b>£1 million</b></td> </tr> <tr> <td data-bbox="225 1039 758 1182"></td> <td data-bbox="758 1039 853 1182"></td> <td data-bbox="853 1039 1007 1182">x</td> <td data-bbox="1007 1039 1495 1182">is <b>significant</b> in terms of its effect on communities living or working in an area comprising <b>two or more</b> wards in the area of the local authority.</td> </tr> </tbody> </table>	Is the decision a Key Decision? (please contact <a href="#">Democratic Support</a> for further advice)	Yes	No	Per the Constitution, a key decision is one which:			x	in the case of <b>capital</b> projects and contract awards, results in a new commitment to spend and/or save in excess of <b>£3million</b> in total			x	in the case of <b>revenue</b> projects when the decision involves entering into new commitments and/or making new savings in excess of <b>£1 million</b>			x	is <b>significant</b> in terms of its effect on communities living or working in an area comprising <b>two or more</b> wards in the area of the local authority.
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		x	is <b>significant</b> in terms of its effect on communities living or working in an area comprising <b>two or more</b> wards in the area of the local authority.														
8b	<p>If yes, date of publication of the notice in the <a href="#">Forward Plan of Key Decisions</a></p>	N/A															
9	<p>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</p>	<p>Corporate Plan A green, sustainable city that cares about the environment</p> <p>Joint Local Plan</p> <ul style="list-style-type: none"> <li>- DEV026 Protecting and enhancing biodiversity and geological conservation</li> <li>- DEV028 Trees, woodlands and hedgerows</li> </ul> <p>Plymouth Plan</p> <ul style="list-style-type: none"> <li>- SO1 – Delivering a healthy city</li> <li>- HEA7 - Optimising the health and wellbeing benefits of the natural environment</li> </ul>															
10	<p>Please specify any direct environmental implications of the decision (carbon impact)</p>	<p>This programme of works aligns with and supports the delivery of the Plymouth Climate Emergency Action Plan by delivering a programme of works that will enhance and add resilience to the city's green estate.</p> <p>Plymouth currently has just under 400,000 trees which contribute £4.6m of annual benefits to the city through</p>															

		<p>the Ecosystem Services that they provide, including £1.1 million of carbon storage and £2.9 million of pollution removal (i-Tree Eco survey 2020). This work will enhance this service provision.</p> <p>The community forest planting will increase carbon capture/CO2 by 83% from current levels, once fully established, helping us in our fight to become carbon neutral by 2030.</p>		
<b>Urgent decisions</b>				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact <a href="#">Democratic Support</a> for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
<b>Consultation</b>				
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	x	(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?			
13c	Date Cabinet member consulted			
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	x	
15	Which Corporate Management Team member has been consulted?	Name	Anthony Payne	
		Job title	Strategic Director of Place	
		Date consulted	18/03/2023	

Sign-off								
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)						DS106 22/23
		Finance (mandatory)						pl.22.23.263
		Legal (mandatory)						MS/00000878/15.02.23
		Human Resources (if applicable)						NA
		Corporate property (if applicable)						NA
		Procurement (if applicable)						NA
Appendices								
17	Ref.	Title of appendix						
	A	Briefing report for publication (mandatory) – 24018-24189-24251 Community Forest Winter Tree Programme 2.0 Briefing Report 2022-23						
	B	Equalities Impact Assessment (where required) 24018-24189-24251 Community Forest Winter Tree Programme 2.0 EIA						
	C	Contract Award Report						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes						If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below.
		No	x					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below.							
	Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7

<b>Council Officer Signature</b>							
<b>20</b>	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.						
<b>Signature</b>				<b>Date of decision</b>	22/02/2023		
<b>Print Name</b>	Anthony Payne						

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**PLYMOUTH & SOUTH DEVON  
COMMUNITY FOREST – Winter Tree  
Programme 2022/23  
BRIEFING PAPER**



### **Background**

Plymouth and South Devon Community Forest is a partnership programme consisting of PCC, South Hams and West Devon, National Trust, and Woodland Trust. In 2020, a council project mandate was signed and the partnership submitted an expression of interest to England's Community Forests (ECF) team to access DEFRA's 'Trees for Climate' funding package to deliver new woodland and tree planting through March 2025. In 2021, DEFRA and ECF accepted Plymouth and South Devon Community Forest's proposal, and PSDCF has since become England's 11<sup>th</sup> Community Forest with the vision:

***A new 21<sup>st</sup> century woodland network created by young people to inspire and support future generations of Plymouth and SW Devon. PCF will create space for nature, encourage enterprise, deliver a positive transition to net zero and enable young people to influence their futures.***

Delivery against the ambition of 500 hectares of planting will see the project secure up to £8.830m from the Trees for Climate Fund through March 2025.

It accesses a significant and unrivalled source of funding for PCC and its partners to achieve objectives set out in the Joint Local Plan, Corporate Plan, Climate Emergency Action Plan (CEAP) and Plymouth's Plan for Trees.

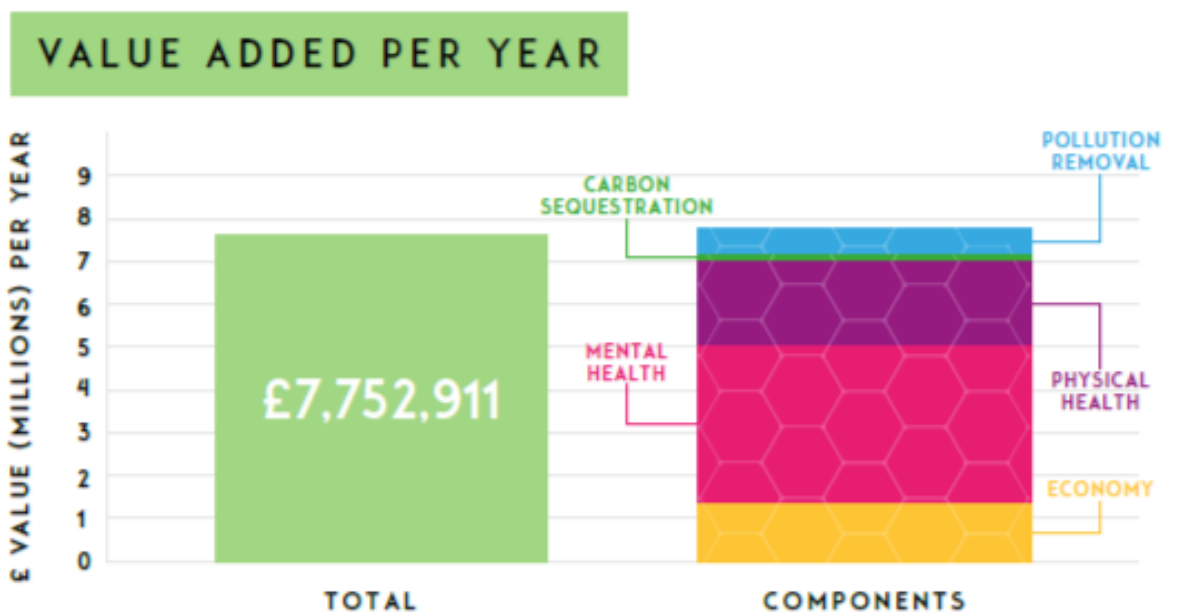
As lead partner of the Plymouth and South Devon Community Forest, PCC's Community Forest Team processes all Trees for Climate funding applications within the Plymouth and South Devon Community Forest project area. Funding applications are processed and reviewed and scored by the Community Forest team, against the Community Forest's objectives and priorities, and value for money. Applications are then reviewed by the Community Forest assessment panel, comprising members of the project partnership and forestry advisors, before being submitted for Community Forest board approval. Approved applications enter landowner agreements with Plymouth and South Devon Community Forest, and are eligible for receipt of Trees for Climate capital funding.

Community Forest Winter Tree Programme 2022-23 enables PCC to release £5,269.90 of Trees for Climate Funding to procure the supply of various shrubs for community led planting events, deer fencing for Community Forest urban delivery scheme, and top soil for all Community Forest urban schemes, for the 2022/23 Community Forest Tree Planting Programme within Plymouth.

These schemes will be contributing to the 500 hectare target of the Community Forest, utilising the DEFRA 'Trees for Climate' fund as its capital and revenue budget resource.

### **Benefits and risks**

Many of the benefits of the Community Forest have been modelled and are significant, especially in terms of health and wellbeing value to local communities. This is shown in Figure 1 below.



**Fig 1. Monetary value added per year from PSDCF (Vivid Economics, 2021)**

The objectives of Community Forest Winter Tree Programme 2022/23 as part of the Community Forest project are wide-ranging and capture social, economic and environmental outcomes. These are set out in Table 1 below.

The greatest risks/ challenges for the project now are:

1. to ensure it delivers the Community Forest's committed tree planting in this year, to contribute to the overall programme targets
2. to appropriately plan the planting pipeline and ensure participation in all eligible planting schemes, within the annual tree planting season of November 22 – March 23.

### **Links to other areas of work**

The PSDCF Trees for Climate Grant programme supports the delivery of a number of projects and areas of work including:

- **Habitat Banking** – linked to the new approach to biodiversity net gain required by the Environment Act. Funding secured through the sale of 'biodiversity units' as part of a developing habitat banking market linked to the new requirements of the Environment Act 2021.
- **National Marine Park** – the Community Forest is the green arc of the strategic natural space space encircling the city and complements the ambition of the NMP to have people at its heart.
- **Sustainable Urban Drainage (SUDs)** – potential payment scheme linked to a new approach to surface water management, delivering new SUDs features throughout the City.

<b>5 year priorities for the Community Forest</b>	<b>Target Year 2025 (500 hectares)</b>	<b>Full establishment 2034 (1600ha)</b>	<b>Activities - how we will achieve the targets</b>
<b>Urban &amp; rural regeneration</b>	Local economy uplift: <ul style="list-style-type: none"> <li>▪ Operational business model for PCF</li> <li>▪ Estimated creation of 64.7 job years in forestry and 16.8 job years in services to building and landscape including 5 apprentices</li> <li>▪ Business case for sawmill/firewood</li> <li>▪ Included in ‘Destination Plymouth’ visitor strategy</li> <li>▪ Recognisable branding of PCF as tourism destination</li> </ul>	Local economy uplift: <ul style="list-style-type: none"> <li>▪ 200 green jobs created</li> <li>▪ £1,384,111 local property value uplift per year</li> <li>▪ Destination for ecotourism</li> </ul>	<ul style="list-style-type: none"> <li>▪ Training and education programmes targeted at local residents.</li> <li>▪ Create high quality community forest which attracts inward investment.</li> <li>▪ Sawmill/firewood Community Interest Company (CIC)</li> <li>▪ Future Forester Apprenticeship programme in place</li> <li>▪ Agroforestry enterprises</li> <li>▪ Branding and marketing strategy developed</li> <li>▪ Reintroduction of beavers and red squirrels</li> <li>▪ Creation of suitable nesting sites for white-tailed eagle and osprey</li> </ul>
<b>Supporting local communities</b> (Engagement & involvement & access)	<ul style="list-style-type: none"> <li>▪ 320ha publicly accessible woodland</li> <li>▪ Intergenerational participation with emphasis on young people</li> </ul>	Health uplift Value: <ul style="list-style-type: none"> <li>▪ Mental health value £3,685,801 per year</li> <li>▪ Physical health value £2,018,627 per year</li> </ul>	<ul style="list-style-type: none"> <li>▪ Network of cycle and walking paths</li> <li>▪ Designated areas for recreation such as mountain biking</li> <li>▪ Youth Panel steering creation and management of PCF</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Reduced health inequalities across the city</li> </ul>	<ul style="list-style-type: none"> <li>▪ Projected 300,000 recreational visits per year</li> </ul>	<ul style="list-style-type: none"> <li>▪ Promotion/marketing of PCF and ways to use it through comms strategy coordinated with partners</li> <li>▪ Innovative interpretation and creation of art and culture trails</li> </ul>
<b>Carbon</b>	<ul style="list-style-type: none"> <li>▪ Local carbon sequestration monitoring framework in place</li> <li>▪ PCF approved as seller of carbon credits</li> <li>▪ Established and enacted impact monitoring programme</li> </ul>	<ul style="list-style-type: none"> <li>▪ Increase of 10,000 tons of carbon sequestered per year through PCF</li> </ul>	<ul style="list-style-type: none"> <li>▪ Defined areas left to naturally regenerate to maximize carbon sequestration</li> <li>▪ Increase in local goods and services to enhance the development of a low carbon circular economy for Plymouth</li> </ul>
<b>Improved habitats for wildlife</b>	<ul style="list-style-type: none"> <li>▪ 320 ha community woodland planted</li> <li>▪ 110ha private woodland</li> <li>▪ 70 ha urban woodland/street trees</li> <li>▪ 2.5km hedgerow</li> <li>▪ Improved connectivity between existing woodland habitats</li> <li>▪ Enhancements to 100% existing woodland blocks</li> <li>▪ Riparian buffer strips enhanced</li> <li>▪ Improved water quality demonstrated by monitoring</li> <li>▪ Establishment of priority habitat</li> <li>▪ Established and enacted impact monitoring programme</li> </ul>	<ul style="list-style-type: none"> <li>▪ 1100 hectares of additional native broadleaf woodland, orchards and hedgerow</li> <li>▪ Rewilding principles being applied</li> <li>▪ Species reintroduction programmes in place including Eurasian beavers</li> </ul>	<ul style="list-style-type: none"> <li>▪ Combination of re-wilding, enhancing existing woodlands and tree planting</li> <li>▪ Focus on enhancing riparian corridors</li> </ul>

<p><b>Investment</b></p>	<ul style="list-style-type: none"> <li>▪ Fund attracting investment of targeted £100k per year through sale of carbon and biodiversity credits</li> </ul>	<ul style="list-style-type: none"> <li>▪ Investment fund attracting ongoing and increased investment to sustain growth and management of PCF</li> </ul>	<ul style="list-style-type: none"> <li>▪ PCF investment fund and strategy established</li> </ul>
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**Table 1 – Objectives for PSDCF**

**Summary and Recommendations**

The opportunities presented by the partnership being able to access the Trees for Climate funding are significant and provide dedicated resource to meet a range of Corporate objectives linked to social, economic and environmental outcomes. There is a recognised need and ambition to achieve and this provides opportunity to realise this.

It is therefore recommended that the Strategic Director for Place:

1. Approves the contract award to the suppliers for the specific products mentioned at a total of £5,269.90 for this year’s Winter Tree Planting programme.

*Reason: To enable the Council and its partners to maintain the Community Forest’s participation in the ‘Trees for Climate’ delivery programme, and ensures PCC continues its progress to achieving net zero by 2030.*

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**PROCUREMENT GATEWAY 3 -  
CONTRACT AWARD REPORT**



**2022/23 Community Forest Winter  
Tree Planting Programme**

**Procurement Reference No.**

**Mother Tree – 24018**

**Fine Turf – 24189**

**Serpells – 24251**

## Table of Contents

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## **I. INTRODUCTION**

This contract award report is in relation to the procurement for the supply of various shrubs for community led planting events, deer fencing for Community Forest urban delivery scheme, and top soil for all Community Forest urban schemes, for the 2022/23 Community Forest Tree Planting Programme.

This contract will be executed under the suppliers Terms & Conditions and will run for the full contract duration.

Contract Duration: Duration of the contract is for dates from 18/11/2022 until 30/04/2023

## **2. BACKGROUND**

The Plymouth and South Devon Community Forest (P&SDCF), was chosen to become England's 11th Community Forest after submitting an EOI to England's Community Forest and DEFRA in 2021.

The Community Forest partners have now been provided with the funding agreement which provides access to DEFRA's Trees for Climate funding programme for the next 4 years.

The Plymouth and South Devon Community Forest will stretch from the heart of the city to the edge of the moor. It will encompass 1,900 hectares of tree planting amongst a much wider landscape to form a mosaic of different forest habitats within the urban and rural areas. It is a long-term project with 30-40 year objectives with an ambition to deliver 500 hectares of new forest creation in the first 5 years.

The new planting will be on both public and private land with a landowner offer formed to provide the Community Forest to act as a grant awarding body under landowner agreements. Delivery against the ambition of 500 hectares of planting will see the project secure £8.830m from the Trees for Climate Fund for Yr. 21/22 and the next three financial years.

The requirements contained within are for tree protection for one urban scheme, being delivered in collaboration with a third party stakeholder, various shrubs for a community led planting event in the west of the city, and top soil for backfilling holes for all Community Forest urban schemes, all of which warrant the purchase of specialist stock and sundries.

## **3. PROCUREMENT PROCESS**

A desktop review was undertaken over the course of several weeks carried out via a combination of internet research and direct supplier engagement, based on specialist stock knowledge, and historical data held by the department following previous tenders.

The following 3 suppliers were invited to quote:

- The Mother Tree
- South West Composting
- Serpells

Quotations were requested for the following:

The Mother Tree -

Item
Mixed edible shrubs - potted, Pheasantberry, Chinese Quince, Japanese Quince, Himalayan Dogwood, Fig 'Brunswick', Chilean Myrtle, Hazel cultivar
Soft fruit bushes – potted, 3x Gooseberry, 2x Cane fruit: 2x Chuckleberry, 4x Blackcurrant
Mixed edible trees & shrubs - potted, Szechuan pepper, Siberian Pea Tree, Monkey Puzzle

Serpells -

Quantity	Description
	Natural Infrastructure Officer - Quote
10.000	GRDEER02 1.8 MT X 100 MT GAMEFLEX
500.000	2.4METER X 70MM STAKE UC4 (8FT 3") GREEN TREATED
250.000	50 X 22 SAWN BATTEN 3.6M (2 X 1 X 12FT )
10.000	C/SUNK PRO SM TIMBER SCREWS 5 X 60MM 37500608

Fine Turf (South West Composting) –

Quantity	Description
6.00	TOP SOIL AS DUG BAGGED

Each item was sourced on a case by case basis. As the NET value of each order from the respective stockist was under £5k one quotation was obtained from local suppliers in line with contract standing orders.

#### 4. TENDER EVALUATION CRITERIA

The criteria used to assess the suitability of the suppliers to provide the required goods was:

- Experience of delivering same/similar goods on projects of a similar nature and size
- Track record on delivering goods to the required standard
- Holding the appropriate insurances with the necessary minimum level of cover

The criteria used to determine the award of the contracts was:

- The capability to deliver the goods to the required standard i.e. stock of appropriate size and condition
- The capacity to fulfil the contract within the required timescales i.e. stock availability and delivery timescales
- Lowest price
- Value for money- consideration of the diversity of stock available to limit the number of orders needed
- Minimisation of the impact of delivery on the environment – i.e. Proximity of supplier to the delivery address

#### 5. SUMMARY OF EVALUATION

The criteria above was applied to each of the 3 suppliers invited to quote and the results were as follows:

The Mother Tree -

Item
Mixed edible shrubs - potted, Pheasantberry, Chinese Quince, Japanese Quince, Himalayan Dogwood, Fig 'Brunswick', Chilean Myrtle, Hazel cultivar
Soft fruit bushes – potted, 3x Gooseberry, 2x Cane fruit, 2x Chuckleberry, 4x Blackcurrant
Mixed edible trees & shrubs - potted, Szechuan pepper, Siberian Pea Tree, Monkey Puzzle

## Serpells -

Quantity	Description
Natural Infrastructure Officer - Quote	
10.000	GRDEER02 1.8 MT X 100 MT GAMEFLEX
500.000	2.4METER X 70MM STAKE UC4 (8FT 3") GREEN TREATED
250.000	50 X 22 SAWN BATTEN 3.6M (2 X 1 X 12FT )
10.000	C/SUNK PRO SM TIMBER SCREWS 5 X 60MM 37500608

## Fine Turf –

Quantity	Description
6.00	TOP SOIL AS DUG BAGGED

## 6. FINANCIAL IMPLICATIONS

Financial provision has been made for this contract within the project funding budget.

The contract pricing is as follows:

## The Mother Tree –

Item	Unit Cost	Quantity	Price
Mixed edible shrubs - potted, Pheasantberry, Chinese Quince, Japanese Quince, Himalayan Dogwood, Fig 'Brunswick', Chilean Myrtle, Hazel cultivar	£14	7	£98
Soft fruit bushes – potted, 3x Gooseberry, 2x Cane fruits, 2x Chuckleberry, 4x Blackcurrant	£8	11	£88
Mixed edible trees & shrubs - potted, Szechuan pepper, Siberian Pea Tree, Monkey Puzzle	£18	2	£54
Delivery	£12	1	£12
<b>Total cost</b>			<b>£252</b>

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
Natural Infrastructure Officer - Quote					
10.000	GRDEER02 1.8 MT X 100 MT GAMEFLEX	136.00	1,360.00	20.00	272.00
500.000	2.4METER X 70MM STAKE UC4 (8FT 3") GREEN TREATED	4.96	2,480.00	20.00	496.00
250.000	50 X 22 SAWN BATTEN 3.6M (2 X 1 X 12FT )	3.25	812.50	20.00	162.50
10.000	C/SUNK PRO SM TIMBER SCREWS 5 X 60MM 37500608	3.54	35.40	20.00	7.08

## Serpells –

## Fine Turf –

HINT: Turf must be rolled out as soon as possible on day of delivery

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
6.00	TOP SOIL AS DUG BAGGED	45.00	270.00	20.00	54.00
2.00	DELIVERY CHARGE	30.00	60.00	20.00	12.00


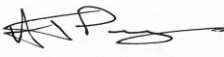
Implications if not approved could result in issues around funding and future funding could be withdrawn for the council.

## 7. RECOMMENDATIONS

1. It is recommended that the Strategic Director for Place approves the contract award to the suppliers for the specific products mentioned at a total of £5,269.90 for this year's Winter Tree Planting programme.


## 8. APPROVAL

### Authorisation of Contract Award Report

Author (Responsible Officer / Project Lead)			
<b>Name:</b>	Peter Hawking-Sach		
<b>Job Title:</b>	Natural infrastructure officer		
<b>Additional Comments (Optional):</b>			
<b>Signature:</b>		<b>Date:</b>	01/02/2023
Head of Service / Service Director [Signature provides authorisation to this award report and award of Contract]			
<b>Name:</b>	Anthony Payne		
<b>Job Title:</b>	Strategic Director – Place		
<b>Additional Comments (Optional):</b>			
<b>Signature:</b>		<b>Date:</b>	22/02/2023

# EQUALITY IMPACT ASSESSMENT – [COMMUNITY FOREST WINTER TREE PROGRAMME 2022-23]

## SECTION ONE: INFORMATION ABOUT THE PROPOSAL

<b>Author(s):</b> This is the person completing the EIA template.	Peter Hawking-Sach	<b>Department and service:</b>	Place. Environmental Planning	<b>Date of assessment:</b>	01/02/2023
<b>Lead Officer:</b> Please note that a Head of Service, Service Director, or Strategic Director must approve the EIA.	Kat Deeney	<b>Signature:</b>		<b>Approval date:</b>	22/02/23
<b>Overview:</b>	<p>Plymouth and South Devon Community Forest is a partnership programme consisting of PCC, South Hams and West Devon, National Trust, and Woodland Trust. The Community Forest has been allocated funding from DEFRA through its 'Trees for Climate' fund for delivery against the ambition of 500 hectares of planting, seeing the project secure up to £8.830m from the Trees for Climate Fund through March 2025.</p> <p>Community Forest Winter Tree Programme 2022-23 enables PCC to continue PCC's planting contribution to this year's 54 hectare target as part of Plymouth and South Devon Community Forest, utilising the £934,192 capital programme budget allocated from DEFRA and ECF</p> <p>The grant awards will contribute to the 500 hectare planting target through the delivery of tree planting schemes across the city, South Devon and Dartmoor from November 2022 – March 2025. The programme will contribute to Plymouth's own ambitions towards net zero carbon by 2030.</p>				
<b>Decision required:</b>	Approval of the contract award to the suppliers for the specific products mentioned at a total of £5,269.90 for this year's Winter Tree Planting programme.				

## SECTION TWO: EQUALITY IMPACT ASSESSMENT SCREENING TOOL

<b>Potential external impacts:</b> Does the proposal have the potential to negatively impact service users, communities or residents with protected characteristics?	<b>Yes</b>		<b>No</b>	X
<b>Potential internal impacts:</b> Does the proposal have the potential to negatively impact Plymouth City Council employees?	<b>Yes</b>		<b>No</b>	X
Is a full Equality Impact Assessment required? (if you have answered yes to either of the questions above then a full impact assessment is required and you must complete section two)	<b>Yes</b>		<b>No</b>	X

If you do not agree that a full equality impact assessment is required, please set out your justification for why not.

There is no negative impact to service users, communities or residents with protected characteristics, nor any PCC employees, the project is open to all, and enhanced tree planting will contribute to the health and wellbeing of residents and communities across Plymouth.

### SECTION THREE: FULL EQUALITY IMPACT ASSESSMENT

Protected characteristics (Equality Act, 2010)	Evidence and information (e.g. data and consultation feedback)	Adverse impact	Mitigation activities	Timescale and responsible department
<b>Age</b>	<p>Plymouth</p> <ul style="list-style-type: none"> <li>• 16.4 per cent of people in Plymouth are children aged under 15.</li> <li>• 65.1 per cent are adults aged 15 to 64.</li> <li>• 18.5 percent are adults aged 65 and over.</li> <li>• 2.4 percent of the resident population are 85 and over.</li> </ul> <p>South West</p> <ul style="list-style-type: none"> <li>• 15.9 per cent of people are aged 0 to 14, 61.8 per cent are aged 15 to 64.</li> <li>• 22.3 per cent are aged 65 and over.</li> </ul> <p>England</p> <ul style="list-style-type: none"> <li>• 17.4 per cent of people are aged 0 to 14.</li> </ul>			

	<ul style="list-style-type: none"> <li>• 64.2 per cent of people are aged 15 to 64.</li> <li>• 18.4 per cent of people are aged 65 and over.</li> </ul> <p>(Data sourced from the 2021 Census)</p>			
<b>Disability</b>	10 per cent of our population have their day-to-day activities limited a lot by a long-term health problem or disability (2011 Census).			
<b>Gender reassignment</b>	<p>There are no official estimates for gender reassignment at either national or local level (awaiting 2021 Census data).</p> <p>However, in a study funded by the Home Office, the Gender Identity Research and Education Society (GIRES) estimate that between 300,000 and 500,000 people aged 16 or over in the UK are experiencing some degree of gender variance.</p>			
<b>Marriage and civil partnership</b>	<p>There were 234,795 marriages in England and Wales in 2018.</p> <p>In 2020, there were 7,566 opposite-sex civil partnerships formed in England and Wales, of which 7,208 were registered in England and 358 were registered in Wales.</p> <p>There were 785 civil partnerships formed between same-sex couples in England and Wales in 2020, of which 745 were registered in England and 40 were registered in Wales.</p>			

<b>Pregnancy and maternity</b>	<p>There were 640,370 live births in England and Wales in 2019, a decrease of 2.5 per cent since 2018. The mid-year 2019 population estimates show that there were 2,590 births in Plymouth.</p> <p>The total fertility rate (TFR) for England and Wales decreased from 1.70 children per woman in 2018 to 1.65 children per woman in 2019.</p>			
<b>Race</b>	<p>92.9 per cent of Plymouth's population identify themselves as White British. 7.1 per cent identify themselves as Black, Asian or Minority Ethnic.</p> <p>Census data suggests at least 43 main languages are spoken in the city, showing Polish, Chinese and Kurdish as the top three (2011 Census).</p>			
<b>Religion or belief</b>	<p>Christianity is the biggest faith in the city with more than 58 per cent of the population (148,917). 32.9 per cent (84,326) of the Plymouth population stated they had no religion (2011 Census).</p> <p>Those who identified as Muslim were just under 1 per cent while Hindu, Buddhist, Jewish or Sikh combined totalled less than 1 per cent (2011 Census).</p>			
<b>Sex</b>	<p>51 per cent of our population are women and 49 per cent are men (2021 Census).</p>			
<b>Sexual orientation</b>	<p>There is no precise local data on sexual orientation</p>			



	in Plymouth (awaiting 2021 Census data).			
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#### SECTION FOUR: HUMAN RIGHTS IMPLICATIONS

Human Rights	Implications	Mitigation Actions	Timescale and responsible department

#### SECTION FIVE: OUR EQUALITY OBJECTIVES

Equality objectives	Implications	Mitigation Actions	Timescale and responsible department
Celebrate diversity and ensure that Plymouth is a welcoming city.			
Pay equality for women, and staff with disabilities in our workforce.			
Supporting our workforce through the implementation of Our People Strategy 2020 – 2024			
Supporting victims of hate crime so they feel confident to report incidents, and working with, and through our partner organisations to achieve positive outcomes.			
Plymouth is a city where people from different backgrounds get along well.			

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